greater frogtown
community development corporation

Data Privacy Statement / Authorization to Release Information

Please Read Before Signing

DATE PRIVACY STATEMENT

Certain information you provide to the Greater Frogtown Community Development Corporation (GFCDC) about you and your household is considered private data as defined by the Minnesota Government Data Practices Act. However, GFCDC will use the data requested for administration and management of its program(s). By doing so, this data may become public.

Persons or agencies with which this information may be shared include:

- GFCDC's Board of Directors
- GFCDC staff and lending institutions involved in program administration and loan qualification
- Auditors performing required audits of GFCDC programs
- Authorized personnel from the City of St. Paul- Housing and Urban Development and Planning and Economic Development Departments, Minnesota Housing Finance Agency and the U.S. Department of Housing and Urban Development or other state and federal agencies providing funding assistance/loans to GFCDC's programs.
- Community Neighborhood Housing Services and Community Reinvestment Fund regarding financial information and pre-approval status if this is a GFCDC's MURL (contract for deed) Program.
- Individuals or agencies to which you have given your express written permission.
- Law enforcement personnel in the case of suspected fraud.

You may wish to exercise your rights as contained in the Minnesota Government Practices Act. These rights include:

- The right to see and obtain copies of the data maintained on you.
- The right to be told the contents and meaning of the data.
- The right to challenge the accuracy and completeness of the data.

To exercise your rights as stated above, contact: Jill Henricksen, Executive Director 533 North Dale Street
651-789-7487 St. Paul, MN 55103

Applicant: _____ Date: _____

Co-Applicant: _____ Date: _____

AUTHORIZATION TO RELEASE INFORMATION

I/We hereby authorize the Greater Frogtown Community Development Corporation (GFCDC) to collect and verify information on the following:

- Income/repayment ability
- Employment history
- Bank and mortgage account history
- Rental history
- Property insurance/property taxes
- Information deemed necessary to complete a real estate transaction
- Credit history
- References

Any information obtained will be used solely for:

- Determining program eligibility and processing
- Entering into a ground lease between the applicant and GFCDC (if a Community Land Trust purchase)

Applicant and co-applicant agree to allow the use of this release.
This information is for the confidential use of GFCDC. A photocopy or fax of this document may be deemed to be the equivalent of the original. This Authorization to Release Information will expire one year from the date of the signature below.

Applicant: _____ Date: _____

Co-Applicant: _____ Date: _____